**2024 IIA Belgium Governing Body Election Procedure**

1. During the meeting of the Governing Body of March 19, according to the bylaws, a nomination committee will be appointed.
2. On April 2nd, a call for candidates will be published on iiabelgium.org and distributed via the newsletter and social media channels (LinkedIn & Instagram). A reminder will be included in the April newsletter.

This call for candidates will include the application form and candidate requirements as described in paragraph 3.

1. As described in the articles of association and the bylaws, every active member can apply if they have a valid membership. This means the candidate, or their company cannot have overdue membership invoices. In addition, the candidate should participate in an introduction interview with IIA Belgium’s CEO or a current member of the Governing Body to ensure expectations are aligned prior to submitting their application.
2. Application forms should be received no later than April 30, 2024, 23h59 (included). Applications received after April 30, 2024 will not be considered.
3. Every application that is validated by the nomination committee must prepare/submit a campaign-slide according to the template available on iiabelgium.org and send in a 1-minute video to be published on iiabelgium.org and on social media channels. If requested by the candidate, IIA Belgium’s marketeer can assist in recording and editing the video.
4. IIA Belgium will post the videos and campaign-slides on iiabelgium.org and distribute them via the newsletter and social media channels (LinkedIn & Instagram) on May 15, 2024.
5. Every active member without overdue membership invoices can register for the General Assembly. Once registered, they will receive a link to vote (via electionrunner.com) from May 23 – May 27 18h.
6. On May 27, the Nomination Committee will meet to review and confirm the voting results and prepare the communication of the results at the General Assembly on May 28, 2024.